

REGIONAL SCHOOL DISTRICT 16
Budget Calendar
DRAFT October 2020

2021-2022 School Budget

November 6	Budget Request and Enrollment projections provided to schools	
December 13	Administrators submit budget packets to Business Office (Includes local control budget, regional control justification sheets and personnel requests)	
December/January	Superintendent and Director of Finance & Business Operations review budgets with Administrators, Facilities, Technology and Capital Improvement Plan	
January/February	Superintendent's draft budget prepared for Board of Education	
February 24	<u>7:00 p.m. Regular BOE meeting</u>	<u>District Office</u>
	<i>Initial Review of Superintendent's Budget</i>	
	- Regional/Local Control	
	- Staffing	
	- Benefits/Insurance	
March 3	<u>6:30 p.m. Budget Workshop</u>	<u>District Office</u>
	- Plant Operations/Maintenance and Draft-5 Year Capital Improvement Plan	
	- Technology	
March 10	<u>7:00 p.m. Regular BOE meeting</u>	<u>Woodland High School</u>
	- Curriculum and Programs	
	- Special Education	
March 24	<u>7:00 p.m. Regular BOE meeting</u>	<u>District Office</u>
	Board finalizes budget for public hearing	
April 7	<u>7:00 p.m. Public Hearing</u>	<u>Woodland High School</u>
	Board of Education presents budget to voters at Public Hearing; approves final budget to present to district for vote and approves method of voting	
May 3/4 (to be determined)	<u>Vote at Annual Meeting/Referendum</u>	<u>Long River Middle School</u>

Community members and town officials of Prospect and Beacon Falls are welcome to attend Board of Education and Budget Workshop meetings, as the Board strives to provide an opportunity for open communication during this process.