



30 Coer Road, Prospect CT 06712 • phone (203) 758-6671 • fax (203) 758-6971
An Equal Opportunity Employer

Preschool Screening/Lottery Process

1. Who is eligible?

Regional School District 16's Preschool program is for residents of Beacon Falls and Prospect only. However, we will consider incoming residents who have a certificate of occupancy on new construction or closing date on their new home and will be residents by the time their child starts.

All Children entering Preschool must be screened.

Typical Role Model Children must be four (4) by December 31 of the school year in which they are enrolling. There is no PreK-3 program for Typical Role Model Children.

Any child from the age of 2 years-9 months on, is eligible to be screened should the parent have developmental concerns (i.e., Speech, Fine Motor Skills, Gross Motor Skills, Behavior, Social, etc.). Parents with such concerns for children younger than 2.75 years should contact CT Birth-2-3 @ <http://www.birth23.org/> or 800-505-7000.

2. The Screening Process:

All screenings are held at Prospect Elementary School located at 75 New Haven Rd., Prospect.

Screenings are scheduled approximately every 6 weeks apart on Friday's throughout the school year. The screening times can either be from 9:00 to 10:30 or 11:00 to 12:30. Should a screening need to be canceled due to school closure, your appointment will be held at the same time on the next available Friday.

To schedule a screening appointment, the parent or guardian must call 203-758-6671, Monday – Friday, between the hours of 8:30 & 3:30 and ask for Susan or Gina.

Prior to the screening a reminder will be emailed to the parent including date, time, instructions and a Social Developmental History Form that the parent/guardian must complete.

Screening Day:

On the day of the screening the parent, guardian, or a relative will bring the required paperwork. This person must remain at the school during the screening process – typically 1.5 hours.

Meanwhile, the child will participate in a preschool session during which he/she will be observed by a Special Education Teacher, Speech Pathologist, Social Worker, Occupational Therapist, and Physical Therapist. At the end of the session the parent/guardian will bring the child home.

3. What Happens Next?

Typically, by the end of the next business day, the parent/guardian will be contacted with results of the screening.

Outcome One: Register for Preschool

If your child does not require special services and he/she is the appropriate age for our preschool program his/her name will be held for the lottery that occurs in May.

If your child is too young and will not be 4 by December 31 of the upcoming school year, the name will be held for the lottery the following year.



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If your child is selected for our preschool program you will need to register your child at the appropriate school that your child will be attending within the time frame you are given by the preschool staff. Failure to do so will result in your child's spot being offered to the next person on the list.

If your child is not selected his/her name will be held on a waiting list at their respective school. As openings occur, they will be offered to the family in the order of when their name was drawn. If you decline the opening offered you have the choice to either be removed from the list altogether or put on the bottom of the list, meanwhile, Region 16 will move on to the next name on the list and so on.

Outcome Two: Intervention Process

The student will receive intervention services at least one time a week on Friday for 1.5 hours at Prospect Elementary School. The staff will focus on target skill or skills based on the student's performance. Data will be collected to show the student's performance by each team member who is providing intervention services. After 10 to 12 weeks of intervention services a family meeting will be held on a Friday to review the student's performance. At this time the staff will discuss if the student should continue coming for intervention services or the student has shown growth and intervention services can be discontinued. Data will be shared with the family for the target skills that were worked on. If the student continues to need intervention services another family meeting will be planned to review the student's performance in 10 to 12 weeks.

Outcome Three: Planning and Placement Team Meeting

The school team will schedule a Planning and Placement Team Meeting. At this meeting the team will discuss the need for an initial evaluation to be completed. Once consent is given by the parent the team will begin evaluating and assessing the student. If the team agrees to complete an initial evaluation, then a second Planning and Placement Team Meeting will be held. The second Planning and Placement Team Meeting will be held within forty-five school days to review the results of the evaluations to determine if the student qualifies for special education services.

New Residents:

For new families who move into district and wish to enroll their child in preschool.

If your child is not currently the appropriate age to attend PreK this year but will be old enough the following year, they would follow the process above; assuming they:

Have a certificate of occupancy on new construction or closing date on their new home.

They will be residents by the time their child starts.

And, they schedule the appointment prior to the last screening of the current school year.

Otherwise, they will be scheduled for the first available screening in the next school year and their name will be put at the end of the waiting list on a first come first serve basis after the people whose names are already there.

If your child is currently of an age to attend PreK the year when you move in to town, your child will still need to be screened at the next available screening session, but if your child does not require special services, your child's name will be put at the end of the waiting list on a first come first serve basis after the people whose names are already there.

If you've moved in too late for your child to attend any of the screenings that year, we will schedule him/her for the first available screening in the next school year to test for any service needs as part of our child find process. However, bear in mind that our program will likely be full by that point, so if your child has no special needs, their name will be put at the bottom of the waiting list.