



Shelly McNulty, MSW, MS, LCSW  
Director of Special Education and Pupil Personnel Services

## **RULES OF THE ROAD FOR REGIONAL SCHOOL DISTRICT 16 STUDENTS**

Bus routes and stops are planned and established by the transportation contractor and Regional School District 16. Safety, economy, efficiency and the allocation of resources are some of the considerations which must be evaluated in determining bus operation policies. All children who are provided with bus transportation in Region 16 are expected to conduct themselves in an orderly manner both at the bus stop and while on the bus. The bus driver has complete charge of the children while they are riding on the buses. Passengers should be out at the bus stop at least ten minutes before their bus pick up time. The following rules shall apply to student conduct on school transportation.

**Students are assigned to a regular bus and regular bus stop. For your child's safety and well-being, this arrangement should not be changed or modified.**

If an emergency arises, a change of bus WILL NOT be granted without a note signed by a parent/guardian. The note must be handed to the homeroom teacher or principal at the beginning of the school day. Please state the number of the bus your student currently rides and the number of the bus you are requesting your student to ride, along with the address your child should be going to. Failure to provide a note for a change of bus will prevent the request from being granted. Phone requests for a change in bus will be limited to **emergency situations only.**

The following rules shall apply to student conduct on school transportation:

1. Passengers shall follow the driver's directions at all times and be courteous and respectful toward the driver.
2. Passengers shall board and leave the bus in an orderly manner at their designated bus stop.
3. The bus drivers are responsible for the safety of all passengers. Distractions of any kind will not be tolerated.
4. Passengers shall not stand or move from seat to seat while the bus is in motion.
5. Passengers shall keep book bags, backpacks, books, instrument cases, feet, and other objects out of the bus aisle.
6. Passengers shall not destroy or deface seats or any type of bus equipment. The student and/or their parent(s)/guardian(s) will be financially responsible for repairs.
7. Passengers shall not extend head, hands, arms, feet or legs out of the window nor hold any object out of the window nor throw objects within or out of the bus.
8. Passengers shall not smoke or use any form of tobacco.
9. Passengers shall not eat food, chew gum or drink beverages on the bus.
10. Unruly conduct, including the use of obscene/abusive language and making obscene gestures, will subject the passenger to disciplinary action.
11. Verbally harassing or abusing other students on the bus is strictly forbidden.
12. Fighting, kicking, pushing or participating in any physical contact with other passengers or the bus driver is strictly forbidden.
13. Bullying of any kind is strictly forbidden.
14. Conversations between students should be kept at a normal volume. Yelling and screaming of any kind is not allowed and will not be tolerated.
15. Under no circumstances should students use their phone to take pictures or videos of anything on the bus.
16. Upon leaving the bus, the passenger will wait for the driver's signal before crossing in front of the bus.
17. Students must ride the bus to which they are assigned.

**Emergency changes in regular bus stops must be approved and arranged by the School Administrator or the Region 16 Bus Coordinator.** The Region 16 Bus Coordinator is Mrs. Shelly McNulty, Region 16 District Office, 30 Coer road, Prospect, CT 06712, phone (203) 758-6671. Email: [smcnulty@region16ct.org](mailto:smcnulty@region16ct.org)

30 Coer Road, Prospect CT 06712 • phone (203) 758-6671 • fax (203) 758-5797